



## **Jobmate / Temp Supervisor M/F Full-time**

### **Function**

As a Jobmate you make sure of a good welcome and guidance of temporary workers. Together with your colleagues you take care of the arrival of our new temp workers. Besides signing the contract agreements, you make sure that they get the right information, so that they know what to expect on their first working day. You will visit the places of work to maintain contact with the temp workers and ensure that they lack nothing.

### **Profile**

You are fluent in English and Romanian languages. In addition, we prefer if you speak Russian or Dutch language.

- You are flexible in time (weekends)
- You can perform well under pressure
- You are solution oriented and have an eye for quality
- You can work independently
- You communicate easily with colleagues, clients and temp workers
- You are familiar with Windows Word, Excel and Outlook
- You have license cat. B
- Experience in the same kind of work is a pre

### **Our offer**

We offer a versatile function with a lot of responsibility in a great team of colleagues. We also offer excellent working conditions.

Are you interested in this job? Send an email to [veronique@nl-jobs.com](mailto:veronique@nl-jobs.com)

Reference: **Jobmate temp supervisor**